



Univerza v Mariboru

Medicinska fakulteta

Taborska ulica 8
2000 Maribor, Slovenija

Maribor, December 2019

INSTRUCTIONS FOR INCOMING ERASMUS STUDENTS

At the Faculty of Medicine of the University of Maribor we do not offer organized pedagogical process (lectures, coursework) in English but only in Slovenian. In case you wish to apply for Erasmus+ study, participate in the pedagogical process with a final exam and obtain a grade, **the knowledge or understanding of the Slovenian language on level B2 is required.**

For Erasmus+ students to whom the Slovenian language would represent the language barrier, we offer practical work in various wards of the UKC Maribor (University Medical Centre Maribor) - see the list <http://mf.um.si/attachments/article/85/hospital-wards.docx>.

For practical work you can apply within the Erasmus+ study or within the Erasmus+ practice. In both cases a student receives 2 ECTS for every week of the practical work.

Due to the practical nature of the exchange, students of higher study years will take priority.

The exchange for all applicants from a specific faculty/university can only be approved for the duration, determined by the Erasmus+ agreement between the universities, per year (consult your Erasmus+ coordinator or contact person at your faculty).

After the application process at your faculty, your home coordinator will make a selection process and must then send an official nomination to our faculty.

1) Erasmus+ study

In case you wish to participate in Erasmus+ study exchange, send a list of chosen wards, the duration for individual ward in weeks and the predicted time of the exchange to the e-mail milena.oroz@um.si. Your coordinator must also send an official nomination. The signed Erasmus+ agreement between the parent faculty and the University of Maribor is a condition for a student's request to be considered.

It is also necessary to apply to the system of the University of Maribor (UM) - instructions are available at <http://www.um.si/en/international/erasmus/Pages/Application-procedure-for-Erasmus-students-.aspx>. You should take the application date into account!

2) Erasmus+ traineeship

Students who wish to apply for Erasmus+ placement should send an e-mail to milena.oroz@um.si, with students' personal data, parent faculty, a list of the chosen wards, the duration of the practice at an individual ward in weeks and the predicted time of the exchange. Your coordinator must also



send an official nomination. Since the bilateral agreement is not a precondition for an Erasmus+ traineeship, due to limited places we have in the clinical wards, the students from the partner faculties will have the priority.

In both cases we will respond to you about the place availability in the chosen wards on desired dates. Then you will be required to send an application form: for Erasmus+ study in accordance with the instructions under point 1 to incoming.erasmus@um.si, for Erasmus+ traineeship to the faculty address: Faculty of Medicine, Taborska 8, SI-2000 Maribor or a scanned version to milena.oroz@um.si.

IMPORTANT:

All incoming students need to submit a certificate of completed medical examination and a certificate of received vaccinations on our form
<http://mf.um.si/attachments/article/85/Certificate%20of%20vaccination.docx> and
<http://mf.um.si/attachments/article/85/Statement-health.docx> .

We kindly ask you to also fulfil the data for the signatory at the Faculty of Medicine, namely the Erasmus+ coordinator, prof. Breda Pečovnik Balon, MD, PhD.

[Contact data for Faculty of Medicine University of Maribor:](#)

Erasmus+ coordinator:

prof. Breda Pečovnik Balon, MD, PhD

[e-mail: breda.balon@guest.um.si](mailto:breda.balon@guest.um.si)

tel: + 386 2 23 45 824

Contact person:

Milena Orož Črešnar

[e-mail: milena.oroz@um.si](mailto:milena.oroz@um.si)

tel: + 386 2 23 45 842

Student Affairs Office of the Faculty of Medicine